

Dun & Bradstreet DUNS® Request Service



Decide with Confidence

SERVICE LAUNCH DATE: March 16, 2009

In support of the U.S. Food and Drug Administration regulatory guidance to industry for providing electronic submissions for Drug Establishment Registration and Drug Listing¹, Dun & Bradstreet (D&B) has created the new expedited DUNS Request Service. By accessing this service, you will be able to **request DUNS Numbers for your own business establishments, suppliers, U.S. agents, or importers.**

The Data Universal Numbering System (DUNS®) Number is a unique nine-digit identification number provided by D&B. The DUNS® Number is randomly issued, never used twice and is site specific. Each distinct physical location of an entity is assigned its own DUNS Number worldwide.

Requesting a DUNS® Number is a quick and easy process. It is the responsibility of the pharmaceutical company to obtain the existing DUNS® Number (or to take the steps required to request a new DUNS® Number) for their manufacturing establishments, suppliers, U.S. agents and/or importers. To initiate your request, go to the DUNS® Request website and following the instructions:
<http://www.dnb.com/dunsrequest>

The following information is needed to request a DUNS® Number:

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| • Legal Company Name | • Telephone Number |
| • Tradestyle or Doing-Business-As-Company Name | • Highest ranking official at establishment |
| • Physical Address, City, State/Province and Postal Code | • Line of Business |

U.S. DUNS® Number requests are generally fulfilled within 10 business days after submittal and international DUNS® Number requests are generally available within 20 business days after submittal.

The DUNS® Request Service is available for a fee of \$14.95 per establishment look-up and does not require a commitment to a D&B subscription. All charges will be applied to a customer provided credit card. There is not a minimum or maximum order requirement.

¹ Providing Regulatory Submissions in Electronic Format – Drug Establishment Registration and Drug Listing. DRAFT GUIDANCE, July 2008. See [http://www.fda.gov/cder/guidance/OC2008145\(2\).pdf](http://www.fda.gov/cder/guidance/OC2008145(2).pdf)